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| IALA Logo | **39th Meeting of the Vessel Traffic Services Committee** |

The 39th meeting of the **VTS Committee** will be held from 13 – 17 April 2015, at IALA, St Germain en Laye, France.

The opening plenary will commence at 1300 on Monday 13 April, and the closing plenary will end at approximately 1300 on Friday 17 April.

Committee Chair, Vice-Chair and Working Group Chairpersons are requested to meet at 0900 on Monday 13 April.

**AGENDA**

Welcome by the IALA Secretary General Francis Zachariae

1. Introduction
   1. Administration and Safety Briefing
   2. Approval of agenda
   3. Apologies and introductions
   4. Programme for the week
2. Review of action items from last meeting
   1. Review of action items from VTS38
   2. Final Report from VTS38 - for reference
3. Review of input papers
   1. Input papers
4. Reports from other bodies
   1. IALA Council

* 59th Session 10 December 2014
  1. VTS related WWA events (no inputs)
* VTS Seminar, Tokyo, Japan, November 2014
* Joint IMO/IALA/IHO Safety of Navigation seminar, Malaysia, November 2014
* Japan (JANA)/Indonesian VTS project for the Malacca Strait, February 2015
  1. IMO
  + MSC94, November 2014

1. Reports from rapporteurs

* Usage of the World VTS Guide Paul Owen
* IALA Dictionary Cees Stedehouder
* Liaison with IALA WWA Kevin Gregory
* Liaison with ENAV Committee TBD
* IALA Bulletin Neil Trainor

1. Presentations (15 minutes)

* Update IALA activities Michael Card
* IALA WWA Gerardine Delanoye

1. Establish Working Groups
2. TD# 1 – Operations
   1. VTS operations, service standards, and performance measures
   2. Inter-VTS operations, interactions with allied and other services
   3. VTS communications
   4. Monitoring and evaluating developments in VTS and potential impacts on the recognised framework for VTS
3. TD# 2 – Technology
   1. VTS systems technology, Sensors, Presentation
   2. VTS equipment standards and performance requirements
   3. Inter-VTS data exchange
   4. Data populating for S-100
4. TD# 3 – VTS Training
   1. Qualification, training, and certification of VTS personnel
   2. Accreditation and approval process for VTS training
   3. Human factors
   4. VTS training for navigating officers
   5. Support for the WWA
5. Review of Current Work Programme (2014 – 2018)
6. Review of output and working papers
   1. Output papers
   2. Working papers
7. Any Other Business
8. Review of session report
9. Date and venue of next meeting
10. Close of the meeting